



LONDON BOROUGH OF BRENT

**Minutes of the ANNUAL MEETING OF THE COUNCIL held in the Grand Hall,
Brent Civic Centre on Wednesday 17 May 2023 at 6.00 pm**

PRESENT:

The Worshipful the Mayor
Councillor Orleen Hylton

The Deputy Mayor
Councillor Tariq Dar MBE

COUNCILLORS:

Aden	Afzal
Agha	Moghaddam
Ahmed	Akram
Bajwa	Begum
Benea	M Butt
S Butt	Chan
Chappell	Chohan
Choudry	Collymore
Conneely	Crabb
Dixon	Donnelly-Jackson
Ethapemi	Farah
Fraser	Gbajumo
Georgiou	Grahl
Hack	Hirani
Johnson	Kabir
Kansagra	Kelcher
Kennelly	Knight
Long	Lorber
Mahmood	Matin
Maurice	Miller
Mistry	Moeen
Molloy	Nerva
M Patel	Rajan-Seelan
Rubin	Ketan Sheth
Krupa Sheth	Smith
Tatler	

1. Welcoming Statement

Prior to formally opening the meeting, the outgoing Mayor Councillor Aden took the opportunity to welcome all councillors and guests along with Kim Wright, as the

Council's newly appointed Chief Executive, to the Annual Council meeting. He then invited Kim Wright to provide a brief outline of the arrangements for the conduct of the meeting and Mayor Making ceremony. Having noted the outline provided, the Mayor then moved on to formally open the meeting.

2. **Apologies for Absence**

The Mayor advised that apologies for absence had been received from Councillors, Mitchell, Jayanti Patel, Shah and Southwood.

3. **To elect the Mayor of the Borough for the Municipal Year 2023 - 2024**

Prior to handing over to the Chief Executive for the conduct of the election process, Councillor Aden began by asking members for nominations to the office of Mayor of the London of Borough of Brent for the 2023 - 2024 Municipal Year.

Councillor Muhammed Butt proceeded to nominate Councillor Orleen Hylton. In moving the nomination, he also began by welcoming Kim Wright to her first Council meeting as newly appointed Chief Executive before taking the opportunity to thank Councillor Aden for his hard work and dedication whilst serving as Mayor. In recognising the important role undertaken by the Mayor in representing the borough the Leader advised how pleased he was to be able to nominate Councillor Hylton for this position given her commitment and dedication to representing local community groups and organisations and way this would assist her as Mayor in being able to provide strong civic leadership for the borough.

Councillor Mili Patel seconded Councillor Muhammed Butt's nomination of Councillor Hylton for the office of Mayor of the London of Borough of Brent for the 2023 - 2024 Municipal Year.

There were no other nominations and it was therefore **RESOLVED** that Councillor Orleen Hylton be elected Mayor of the London Borough of Brent for the 2023 - 2024 Municipal Year.

Councillor Hylton then proceeded to sign the statutory Declaration of Acceptance of Office of Mayor.

4. **To appoint a Councillor of the Borough to be Deputy Mayor**

Councillor Hylton, as newly appointed Mayor, thanked members for her nomination and appointment as Mayor. She then announced the appointment of Councillor Tariq Dar to serve as Deputy Mayor for the 2023 - 2024 Municipal Year.

At this stage in proceedings the Mayors Chain of Office and robes were exchanged between the outgoing and newly appointed Mayor.

Councillor Hylton then formally returned thanks for the appointment and began by welcoming all guests and commenting on her pride and honour in being nominated as Mayor and thanking all members for their trust, confidence and faith in appointing her to take on the role as first citizen of the borough.

Highlighting the privilege and personal honour she felt in being appointed as Mayor, Councillor Hylton advised this reflected the fact she had been educated, lived and worked in the borough all her life. Starting her primary education at Pound Lane School in Willesden before moving on to attend Willesden High School (now Capital City Academy) Councillor Hylton advised she had also been employed by Brent (prior to being made redundant) from 1985 – 2007. It was during this time that she had begun volunteering with the local Resident Association, as well as taking up the role as Chair of a Police Working Group and serving on various other committees and groups, including Fareshare. Having been a local councillor since 2014, Councillor Hylton advised she was honoured to currently serve as a representative of Preston ward as well as to have served as Deputy Mayor during 2022-23 for which she thanked all her family and fellow councillors for their support.

Having advised how delighted she was to have been joined by so many guests, Councillor Hylton then moved on to express her gratitude to Councillor Aden for his success as Mayor and congratulated him on the hard work undertaken to support local communities across the borough and to continue promoting Brent so diligently at so many events and functions.

The Mayor then moved on to congratulate Councillor Dar on his appointment as Deputy Mayor and advised how much she was looking forward to working with him over the coming year in order to continue delivering positive outcomes for the borough.

Referring to teamwork, the Mayor outlined how she intended to continue working closely with fellow members, the new Chief Executive, Council Management Team and other officers in order to capitalise on their strengths and experience and in continuing the hard work of the outgoing and previous Mayors in seeking to achieve the best results for the borough.

Councillor Hylton then outlined her aims for her Mayoralty in terms of continuing to support the Council's vision and objectives. In this role she advised that she also intended to support the following two charities:

- PLIAS Resettlement – a community-based organisation providing support, advice and guidance to people with criminal convictions, and aiming to support offenders and ex-offenders to re-integrate back into society. The organisation also offered support to people who were at risk of offending, as well as victims of crime, and those who had experienced domestic violence.
- Preston Community Library – given the role (highlighted whilst chairing a Contextual Safeguarding Working Group) in libraries providing a safe space for young people and warm and welcoming place for other members of the local community in addition to the various free activities and information also provided.

Highlighting the important work undertaken by each of the charities in terms of supporting some of the most vulnerable and youngest members in society she hoped all members would support her with fund raising efforts during her year in office.

Reflecting on the level of diversity within communities across Brent, the Mayor ended by once again highlighting how proud she was to have been elected as

Brent's First Citizen and how she hoped it would be possible to use the office of Mayor to continue supporting the work being undertaken to unite communities and address the uncertain times and challenges being experienced by so many across the borough.

Taking the opportunity to specifically remember and pay tribute to her late mother (Lizette Maude Hylton) and brother (Wayne Anthony Henry Hylton) and thank her family and friends for their support over the coming year, Councillor Hylton ended by outlining her commitment during her time as Mayor to continue delivering for all communities within Brent.

5. Vote of thanks to the outgoing Mayor

The Mayor then invited Councillor Mili Patel, as Deputy Leader, to propose a vote of thanks to all co-opted and other members serving on the Council's committees.

Councillor Mili Patel began by congratulating Councillor Hylton on her appointment as Mayor before moving on to take the opportunity to highlight the valued work of the Council's co-opted and independent committee members, given the core role they played as critical friends in the Council's democratic process. In passing on her thanks, she advised how their independence and objectivity were highly valued and seen as integral to the role of the bodies on which they served including Scrutiny, Audit & Standards and the various health and education bodies. Recognising the challenging nature of recent times in local government she ended by thanking all of the co-opted and Independent Members for their work in supporting the Council's democratic processes and drive towards continuous improvement.

The Mayor then invited Councillor Muhammed Butt (as Leader of the Council) to formally propose a vote of thanks for the outgoing Mayor, Councillor Aden. In doing so, the Leader began by congratulating the new Mayor and Deputy Mayor on their appointment and by highlighting the honour in serving as First Citizen of the Borough and in being able to advocate and serve as a champion for Brent. These were roles he felt Councillor Aden had worked hard to fulfil during what had continued to be such challenging times. Recognising his passion and commitment to the people of Brent and the range of charities he had supported, the Leader praised Councillor Aden for his continued efforts in seeking to raise their profile and for his valued contribution in being such a strong representative of the borough during his Mayoralty, which he advised had been appreciated by all members.

The Mayor then invited comments from other members in recognition of the role undertaken by the outgoing Mayor.

Councillor Kansagra, as Leader of the Conservative Group, in opening the tributes began by taking the opportunity to congratulate the new Mayor and Deputy Mayor on their appointment. He then moved on to thank Councillor Aden, as the outgoing Mayor, for the way he had conducted himself in his civic role as well as for the way he had chaired the Council meetings and wished him well on his return to ordinary ward councillor duties.

Councillor Mahmood also took the opportunity to welcome and congratulate the new Mayor and Deputy Mayor on their appointment before moving on to commend

Councillor Aden for the fairness, dedication, passion and commitment he had demonstrated in fulfilling the role during his time as Mayor.

Following on, Councillor Kelcher also spoke to pay tribute to Councillor Aden for the committed and diligent way in which he had undertaken the role and led the borough as Mayor during such unprecedented times recognising these had involved not only the Queen's Diamond Jubilee celebrations but also her sad passing, official period of mourning and also the coronation of a new Monarch. As such he praised Councillor Aden for the way he had conducted himself and fulfilled his duties during such a challenging period of time.

Having concluded the tributes, the Mayor then invited Councillor Aden to return thanks and review his time in office.

Councillor Aden, in returning thanks, began by expressing his pride at having been elected as Mayor and being able to serve the people of Brent during the previous year. Reflecting on the honour in being able to serve the borough, particular thanks were extended to all members for their support along with Carolyn Downs, as former Chief Executive, the Leader of the Council, Natalie Zara and Fatema Limbada within Executive and Member Services and Kim Gordan & Brian Kennedy in the Mayor's Office, which had been much valued. The opportunity was also taken to thank Councillors Ethapemi and Knight for their specific support as fellow Stonebridge ward councillors whilst his attention had been focussed on Mayoral duties over the past year.

Reflecting on his time in office, Councillor Aden highlighted the vast range of events he had been fortunate to attend which had involved him being able to meet so many inspiring, talented and generous local individuals, all of whom had made him proud to represent and live in Brent. In terms of his fundraising activities over the year, Councillor Aden reminded members of the three charities he had pledged to support and raise the profile of during his time in office. These had been the Jason Roberts Foundation, SUFRA and Hilltop Circle and he had been pleased to be able to highlight the important work and support each organisation provided to some of the most vulnerable people in the borough as part of his fundraising and profile raising activities. All members then joined Councillor Aden in a round of applause to recognise the work undertaken by each organisation.

Highlighting how much he had enjoyed his time as Mayor, Councillor Aden ended by taking the opportunity to thank all members, council staff, local community groups and residents for their support and to thank Councillor Hylton for her support as Deputy Mayor and to wish her and her family, along with Councillor Dar as her deputy, all the best for the coming year as Mayor.

The Mayor thanked Councillor Aden for his comments and highlighted how much she had enjoyed working with him during his time as Mayor. She ended by wishing him well for the future and then advised that as this now concluded the ceremonial part of the meeting she would move on to deal with the remainder of the agenda.

6. Mayors Announcements

The Mayor made the following announcements:

(i) Death of Former Councillor Eddie Baker

The Mayor announced it was with much sadness she had to begin by informing members of the death of former Councillor Eddie Baker who had represented Northwick Park ward between 2006 – 2014.

On behalf of Brent Council, she expressed deepest sympathy to the family and friends of former Councillor Baker.

In addition, tributes were also paid to former Councillor Bob Lacey OBE following the announcement of his death by Councillor Kansagra, as Leader of the Conservative Group.

7. **Declarations of Interest**

There were no interests declared by Members at the meeting.

8. **Minutes of the Previous Meeting**

It was **RESOLVED** that the minutes of the previous meeting held on Thursday 23 February 2023 be approved as a correct record.

9. **Annual Review of Constitution**

The Mayor invited Councillor Muhammed Butt (as Leader of the Council) to introduce the report from the Corporate Director of Governance. In presenting the report, Councillor Muhammed Butt advised this detailed a number of proposed changes to the Constitution as a result of its annual review including changes to provide further clarification in relation to the Terms of Reference for the Audit & Standards Advisory Committee. The other changes outlined included amendments to reflect the change in current allocation of portfolios on Cabinet, minor changes to the Procedural Rules (Part 2 of Constitution) and Responsibility for Functions (Part 3 of Constitution) and Local Code of Corporate Governance (Part 5 of Constitution).

Having introduced the report, the Mayor then invited Councillor Georgiou (as leader of the Liberal Democrats Group) to move an amendment to the report submitted prior to the meeting in relation to the structure of the Council's scrutiny function and the procedural rules that also applied to their operation.

Councillor Georgiou began by congratulating the Mayor on her appointment and in moving the amendment started by making reference to the findings within a House of Commons Communities and Local Government Committee report on the "Effectiveness of Local Authority Overview & Scrutiny Committees" produced during 2017 – 19. The report, he pointed out, had been clear on the need for scrutiny to be as visibly independent of the Executive as possible. In views of concerns regarding the need to safeguard the effectiveness, democratic accountability and independence of Brent's scrutiny function, Councillor Georgiou advised the Liberal Democrats had therefore proposed a number of changes set out as follows, which formed the basis of the amendment moved at the meeting:

- (1) Reports from Scrutiny Committees and their Task Groups along with the Executive response to them should be reported to Full Council, to allow wider debate and consideration.
- (2) Standing Order 49(iii) be amended to require that the Chairs of the existing Scrutiny Committees should be Opposition Group appointments (in order to emphasise the independence of scrutiny from the Executive) with Standing Order 4 (Part 1 Constitution) waived to enable the change to come into immediate effect during the meeting.

In order to avoid individual Scrutiny Committees becoming overloaded and allow more effective scrutiny in terms of the spread of work Councillor Georgiou advised that his amendment was also proposing:

- (3) The Council agree to establish a Scrutiny Committee structure that mirrored the Council's departmental structure to cover the work and responsibilities of all Corporate Directors, including the Chief Executive. In clarifying, Councillor Georgiou advised the proposal was therefore to establish an additional three Committees on top of the two already in existence, with a report to be presented to the next Full Council in order to formally establish the new structure.
- (4) That, subject to the new structure being established, the Chairs of the new scrutiny structure should be shared between all Groups on the Council with each Opposition Group being allocated the Chair on at least one of the Committees.

Having moved the amendment, the Mayor then opened the debate inviting other members to speak on the report and amendment moved by Councillor Georgiou, with the following contributions made.

Councillor Kansagra speaking in support of the proposed changes within the amendment, as Leader of the Conservative Group, highlighted the concerns his Group had also previously raised in relation to impact which removal of the vice-chair roles on scrutiny from the Opposition Groups had had in undermining the independence and democratic accountability of the scrutiny function. As a result, he felt the amendment moved in relation to the arrangements for securing more effective and democratic scrutiny was reasonable, and proportionate and would deliver improved scrutiny along with better outcomes for all. He therefore advised the Conservative Group would be supporting the amendment and more detailed consideration of the proposals through the Constitutional Working Group.

As no further members indicated they wished to speak the Mayor then invited Councillor Muhammed Butt to exercise his right of reply in relation to the report and amendment moved at the meeting.

In summing up and responding to the comments and amendment moved at the meeting, Councillor Muhammed Butt began by highlighting what he felt was a need to recognise the clear mandate provided for the current Labour Administration following the most recent local election, which he felt also covered member's participation in scrutiny and the wider democratic process. In commending the work of the existing Scrutiny Chairs and Committees, Councillor Muhammed Butt

was also keen to focus on the cost and resource implications involved in supporting an increased number of Scrutiny Committees, particularly given the current financial challenges and pressures faced by the Council. In seeking to continue making the most effective use of resources and reflecting on the way scrutiny was already being delivered, he advised that the Labour Administration did not feel any further changes were required and were not therefore minded to support the amendment moved by Councillor Georgiou at the meeting.

As a final contribution, the Mayor then invited the Liberal Democrats to exercise their right of reply in relation to the discussion on the amendment moved at the meeting. In responding on behalf of the Liberal Democrats Group, Councillor Lorber expressed concern at the stance taken by the Labour Administration in terms of the impact on the effectiveness and ongoing independence, democratic accountability and transparency of the scrutiny function in Brent. Highlighting the importance of maintaining a scrutiny function that was seen as independent of the Executive he expressed specific concerns about independence and transparency in the existing process for the appointment of Scrutiny Chairs and fairness in terms of the lack of representation of Opposition members in these positions, which he felt undermined the overall effectiveness of scrutiny and its ability to meaningfully hold the Executive to account. Having been advised by the Mayor of the need to focus any further comments on the debate at the meeting, Councillor Lorber ended by highlighting the importance, in terms of the Council's overall governance arrangements, in establishing an effective and truly independent scrutiny function and as such commended the amendment to all members.

Having ruled out a previous point of order from Councillor Miller, the Mayor advised she would be willing to accept a point of order from Councillor Kelcher relating to comments made by Councillor Lorber in exercising his right of reply on the debate. In order to avoid any misunderstanding or misinterpretation, Councillor Kelcher felt it important to confirm the position regarding the appointment process for Scrutiny Chairs undertaken within the Majority Group. He clarified that the selection process excluded members of the Executive (including the Leader) specifically as a means of maintaining the independence of these positions.

Having thanked members for their contributions the Mayor then moved on to put the amendment and recommendations within the report to the vote.

On firstly putting the amendment moved by Councillor Georgiou relating to the scrutiny chairing arrangements, structure and procedural rules to the vote this was declared **LOST**.

The substantive recommendations, as detailed within the report, were then put to the vote and declared **CARRIED**.

Council therefore **RESOLVED**:

- (1) To agree the amendments to the Constitution as set out in Appendix 1 of the report updating the current allocation of roles and Cabinet portfolios, the delegated powers for officers and allocation of functions in respect of plans and strategies in the Policy Framework; Terms of Reference for the Audit & Standards Advisory Committee and updating of the Local Code of Corporate Governance.

- (2) To note that, to the extent the changes agreed under (1) above related to executive functions of the Council, they had been approved by the Leader.
- (3) To authorise the Corporate Director of Governance to amend the Constitution accordingly, including making any necessary incidental or consequential changes

10. **Representation of Political Groups on Committees**

The Mayor then moved on to invite Councillor Muhammed Butt (as Leader of the Council) to introduce the report from the Corporate Director of Governance.

Councillor Muhammed Butt advised the report fulfilled the Council's duty to review and determine the representation of different political groups on certain Committees at its annual meeting. It was noted that no changes to the existing allocation of seats had been proposed reflecting the fact that there had been no change in the overall composition of political groups since the previous review.

As no members indicated that they wished to speak on the item the Mayor put the recommendations straight to the vote and they were unanimously declared **CARRIED**.

It was therefore **RESOLVED**:

- (1) To agree the size of each Committee, as detailed within the report.
- (2) To approve the allocation of seats on Committees to each of the Council's political groups (where the rules of political balance applied) as set out within the report and to make appointments to those committees (under agenda item 10 on the agenda) giving effect to the wishes of the political group allocated the seats.
- (3) To note that the political balance on Council Sub-Committees would be reviewed at the first meeting of the General Purposes Committee and Licensing Committee to be held following the Annual Council Meeting

11. **Appointment to Committees and Outside Bodies including the appointment of Chairs & Vice-Chairs**

The Mayor then invited Councillor Muhammed Butt (as Leader of the Council) to introduce the report from the Corporate Director of Governance.

The Leader advised that the report set out the nominations for appointments to Committees, Joint Committees, Forums, Panels, Outside Bodies and nomination for Chairs and Vice Chairs, where necessary, for the 2023 - 24 Municipal Year, with the nominations having been made in accordance with the political balance of the Council and requirements in relation to political proportionality.

The Mayor then opened the debate inviting other members to speak on the report, with the following contributions made.

As an initial contribution Councillor Georgiou began by advising of a correction to the Liberal Democrats membership on the Resources & Public Realm Scrutiny Committee (as detailed within Appendix 1 of the report) which he confirmed should have been listed as himself rather than Councillor Lorber. With the Mayor having noted the correction made, Councillor Georgiou then moved an additional amendment at the meeting relating to the current structure and membership of the Brent Connects forums. The amendment was seeking to split the current wards covered by the Wembley Brent Connects forum in order to establish an additional Brent Connects forum and ensure a more equitable balance between the spread and focus of wards covered in that area. In reflecting that wards in both the proposed new Brent Connects forum (covering Alperton, Sudbury and adjacent parts of Wembley) and existing Kingsbury & Kenton Brent Connects forum included representation by Opposition councillors he advised the amendment was also seeking to allocate the Chair of the newly created Brent Connects forum in Wembley to the Liberal Democrat Group and for the Kingsbury & Kenton Brent Connects forum to the Conservative Group.

Speaking in support of the amendment, Councillor Kansagra, felt it was important to recognise the current spread of Opposition group members across the wards affected along with the mandate he felt this provided in terms of those members seeking to support their constituents through the Brent Connects arrangements.

As a further contribution, Councillor Fraser highlighted concerns at any attempts made to politicise Brent Connects meetings which it was felt would not be in the best interests of local ward councillor or residents given the role they served in relation to community engagement and participation.

As a final contribution, Councillor Lorber also speaking in support of the proposed amendment advised that whilst not seeking to politicise Brent Connects meetings the proposal moved by Councillor Georgiou on behalf of the Liberal Democrats had been designed to ensure a more balanced focus within the current structure on the areas covered and better reflect, on a democratically accountable basis, local ward councillor representation across each area.

As no further members indicated they wished to speak the Mayor then invited Councillor Muhammed Butt to exercise his right of reply in relation to the debate on the report and amendment moved at the meeting.

In summing up Councillor Muhammed Butt again highlighted the clear mandate provided for the current Administration following the most recent local election, which he advised would be reflected and exercised to its fullest extent within the membership on each Council body and to ensure all local communities continued to be represented fairly. As a result, he advised the Labour Administration were not minded to support the amendment moved by Councillor Georgiou as well as outlining the role of the Constitutional Working Group should the Opposition Groups wish to raise any similar proposals for consideration in future.

The Mayor then invited Councillor Georgiou to exercise his right of reply in relation to the debate on the amendment moved at the meeting. Highlighting the importance in ensuring all members were able to effectively represent their constituents, Councillor Georgiou again outlined how he felt the proposals would provide a fairer and more equitable balance in terms of the Brent Connect area

arrangements and membership recognising the democratic mandate provided to all local ward councillors. As such he ended by encouraging all members to support the proposed amendment.

Having once again thanked members for their contributions the Mayor then moved to put the amendment and recommendations within the report to the vote.

On putting the amendment moved by Councillor Georgiou regarding the structure and chairing arrangements for the Brent Connect areas in Wembley and Kingsbury & Kenton to the vote this was declared **LOST**.

The substantive recommendations, as set out in the report and detailed below, were then put to the vote and declared **CARRIED**.

Council therefore **RESOLVED**:

- (1) To approve the appointments of members, co-opted members and substitutes to Council Committees and Outside Bodies for the 2023-2024 Municipal Year, as detailed within Appendix 1 of the report, subject to the following correction identified at the meeting:
 - Councillor Georgiou to be listed in place of Councillor Lorber as the Liberal Democrats member on the Resources & Public Realm Scrutiny Committee
- (2) To approve the appointments of Chairs and Vice Chairs to Council Committees for the 2023-2024 Municipal Year, as detailed within Appendix 1 of the report.
- (3) To approve:
 - (a) the reappointment (as detailed within section 3.4 of the report) of David Ewart as Independent Chair of the Audit & Standards Advisory Committee and Pension Board for a two-year term of office ending on 31st July 2025.
 - (b) the appointment of Rachael Tiffen (as detailed within section 3.5 of the report) as an Independent co-opted member of the Audit & Standards Advisory Committee for a four-year term of office, ending at the Council's Annual Meeting in May 2027 (subject to confirmation of the ongoing appointment at the Annual Council meeting each year).
 - (c) the continuing appointment (as detailed within section 3.6 of the report) of the following three Independent Persons for the remainder of their four-year terms of office (subject to confirmation at the Annual Council meeting each year):
 - (i) William Goh & Keir Hopley - to the Annual Council meeting in 2025; and
 - (ii) Julie Byrom – to the Annual Council meeting in 2026

- (d) in relation to the co-opted membership on the Community & Wellbeing Scrutiny Committee (detailed within section 3.7 of the report):
 - (i) the re-appointment of Alloysius Frederick (as a voting co-opted member representing the Roman Catholic Diocese) & Sayed Jaffar (as a non-voting co-opted member representing Muslim Faith Schools) for a further three-year term of office to expire at the Annual Council meeting 2026 (subject to confirmation of the ongoing appointments at the Annual Council meeting each year); and
 - (ii) the appointment of Jane Noy (as a voting co-opted Parent Governor representative) and Rachelle Goldberg (as a non-voting co-opted member representing Jewish Faith Schools) for a three-year term of office to expire at the Annual Council meeting 2026 (subject to confirmation of the ongoing appointments at the Annual Council meeting each year).
- (4) To note the appointments:
 - (a) of the Cabinet, Cabinet Committees and Joint Executive Committees and their respective Chairs and Vice Chairs for the 2023-2024 Municipal Year, as detailed in Appendix 2 of the report.
 - (b) to be confirmed by the General Purposes Committee for the 2023-2024 Municipal Year, as detailed in Appendix 3 of the report.
 - (c) to be confirmed by Licensing Committee for the 2023-2024 Municipal Year, as detailed in Appendix 4 of the report.

(The full list of appointments can be found as part of the appendices to the main report republished prior to the meeting)

12. **Calendar of Council Meetings for the 2023 -2024 Municipal Year**

The Mayor then invited Councillor Muhammed Butt (as Leader of the Council) to introduce the final report on the agenda from the Corporate Director of Governance which the Leader advised detailed the calendar of meeting dates for Full Council and other meetings during the 2023 - 24 Municipal Year.

As no members indicated that they wished to speak on the item the recommendations in the report were put straight to the vote by the Mayor and were declared **CARRIED**.

It was therefore **RESOLVED** that:

- (1) Members approve the dates for Full Council and other meetings to take place during the 2023 - 24 Municipal Year, as attached in Appendix 1 of the report.
- (2) The Head of Executive and Member Services be authorised to make any alterations deemed necessary to the Municipal Calendar during the course of

the Municipal Year having consulted the Leader of the Council; the Leaders of the Opposition Groups and the Chair of the affected meeting.

13. Urgent Business

As there was no urgent business to be transacted the Mayor declared the Annual Meeting closed and advised that she looked forward to seeing all members at the next Council meeting on Monday 10 July 2023. She then invited all members and guests to join her at her reception.

The meeting closed at 7.18 pm

COUNCILLOR ORLEEN HYLTON
Mayor